*Strengthening My Recovery,* **Tech Scheduler Report,** 8/16/2021, Robert F

**Service Schedule**

* Key Holder: all positions filled 14 / 14 and 1 coordinator
* Tech Host: all positions filled 7 / 7
* Chair: all positions filled 7 / 7
* Host/Moderator (H/M): 6 breakout rooms – 68 out of 76 positions filled.
  + H/M training Sunday ongoing.
* **Greeter:** 5 out 14 filled, need for 1 coordinator
* service spotlight continues – rotating announcements

**Attendance**-Zoom account usage

* # weekly meetings: 6 (ACA SMR, 2 Men’s Step Study, Monday Goodies, Friday Boundaries, Sunday HM training)
* # weekly meetings: 12 (ACA SMR meets everyday = 7)
* maximum # meetings in 1 day: 2
* Zoom max 500 – #daily participants: 131 to 242

Zoom Account

* ACR SMR Zoom meetings scheduled to 9/28/2021

Unusual Zoom events

* 8/10/2021 unexplained room lock. Action: monitor.
* 8/1/2021 unexplained host transfer to a co-host. Transfer was to a co-host who was in the meeting – zoom tech problem, not someone logging to account & taking host. Action: monitor.