*Strengthening My Recovery,* **Tech Scheduler Report,** 9/17/2021, Robert F

**Service Schedule**

* Key Holder: filled 14 / 15 **need 1 coordinator**
* Tech Host: filled 6 / 7 **need Saturday**
* Chair: all filled 7 / 7
* Host/Moderator (H/M): 6 breakout rooms – 68 out of 76 filled. **Need Friday**
* **Greeter:** 5 out 14 filled, **need coordinator, backups**
* service spotlight continues – rotating announcements

**Attendance**-Zoom account usage

* # weekly meetings: 5 -ACA SMR, 2 Men’s Step Study, Monday Goodies, Friday Boundaries
* # weekly meetings: 11 (ACA SMR meets everyday = 7)
* maximum # meetings in 1 day: 2
* Zoom max 500 – #daily participants: 147 to 259

Zoom Account

* ACR SMR Zoom meetings scheduled to **10/31/2021**
* Can zoom prohibit an attendee from entering a meeting by creating a meeting zoom list using a phone number or email address? Meeting profile did not show this capability. Follow-up contact with Zoom tech confirmed this. Zoom tech stated the way to prevent meeting entry is the Waiting Room.

Other

* Tech Scheduler term ends 10/2021