COMMUNICATIONS SECRETARY REPORT

June 20, 2022

CONTACT LIST: Our Contact List is posted on the website in Excel and PDF formats.

WSO LISTING INFORMATION: There have been no changes to the meeting information on the WSO website this period.

GMAIL ACCOUNT: I had not been checking the gmail account for correspondence but there were emails still coming in to that address. They have been answered now. I suggest checking this email every 2 weeks. The back-up phone number for this account has ben assigned to Pete D.

MAILCHIMP DATABASE UPDATE: There are currently 337 people on our Mailing List and 302 on our Contact List..

SERVICE INTEGRATION: We are continuing to look at the potential to reorganize/consolidate our forms using Mailchimp. We are similarly looking at Mailchimp to serve as secure file host/gateway for our protected files and handle all data formatting.

SERVICE ADDRESSES: We created the new email techhost@acamorning.org which forwards to anyone currently doing service as a tech host. Our hope is this new email can be used to sign into Zoom and also serve as the validation email for Zoom, so tech hosts do not have to sign into the acamorning@gmail.com account for verification. A request for more information was sent to Zoom technical support on the 10th. There was no reply so I chatted on the 17th. I will include the chat with this report. It seems changing the Zoom email is the most expedient way of solving the log-in issue.

SEEKING NEW CO-SECRETARY: I need to step down for a while from Communications to better handle family matters. I'd like to finish up the Zoom issue, then turn this position over. Thanks.

Respectfully submitted,

Wendy C.
COMMUNICATIONS CO-SECRETARY