

Service Report 11/20/2022

Strengthening My Recovery (ACA WEB0120)

Co-Secretaries: Boaz and Krista

Service Team Members: Barbara S., Conrad, Pam, Will B.

Election

Boaz and Krista were elected Co-Secretaries of the Service Team at the Ad Hoc Group Conscience business meeting on November 13, 2022.

Report given in accordance with the position description decided on by Group Conscience. A description of the co-secretary position can be found on the website at:

<https://www.acamorning.org/service-2/service/>

Create, maintain, and lead a small team

- Assembled team of trusted servants (Barbara S., Conrad, Pam, Will B.), discussed roles, and division of duties
- Invited input and information from former Co-Secretaries
- Discussed and began to triage service needs

Inviting people to perform service

- Discussed announcement of specific service needs to be made via Zoom chat
- Encouraged Fellow Travelers to use the Contact Form or service email address service@acamorning.org to communicate willingness to serve

Training

- Reviewing Newcomer Greeter training document
- Planning to hold monthly training for Room Hosts and Newcomer Greeters
- Discussed holding ad hoc training for Fellow Travelers who cannot attend scheduled training
- Discussed holding Tech Host training as needed/requested as we currently have 10+ trained Tech Hosts and one in training
- Revising Tech Host document to reflect current meeting conditions
- Reviewing "A Practical Guide for Service" written by prior Co-Secretaries

Scheduling

- Reviewed current systems (website Contact form, Google Sheets, "0" for ad hoc service, training schedule)
- Encourage continued use of the "0" for ad hoc daily room hosting
- Encouraging use of the Service Sign Up form but accepting requests by email as well
- Scrubbing Schedule and Training spreadsheets and reaching out to Fellow Travelers who have expressed an interest in service training
- Committing to timely communication with service and training inquiries
- Committing to timely update of service schedule

Connecting

- Requested service email be forwarded to Boaz and Krista effective November 13, 2022

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- Committed to timely correspondence

Connecting cont'd

- Suspended service on the 7s for the time being to assess purpose, structure, and long-term mission
- Discussed best means of prompt reporting of meeting security issues
- Discussed including service-related information in the Communication Team's monthly newsletter

Zoom account settings

Nothing to report

Additional information

A link to the weekly Service schedule is found at:

<https://www.acamorning.org/the-smr-service-schedule/>

To Sign-Up for training or to do service go to:

<https://www.acamorning.org/sign-up-here-for-service/>

The monthly reports are posted on the ACA Morning website, under Our SMR Meeting – Reports.