## Agenda for ad hoc committee meeting on 8/20/25

## Call to Order and Opening

Welcome, everyone.  My name is Sue.  I am the elected chairperson of this committee and I thank you for being here.  This is a meeting of the SMR ad hoc committee whose purpose is to discuss the proposals and comments of SMR Proposal 25-5 and make appropriate recommendations for any changes deemed necessary to the SMR after meeting General Fellowship Space.

Let us please open this meeting with the people version of the Serenity Prayer followed by a reading of the Tradition 2 prayer.

[Serenity Prayer and Tradition 2 prayer]

## Group guidelines and safety rules:

- Speakers will be called upon in the order shown on the zoom participant list. Please note that there may be times when comments will be limited to specific topics.  In these instances those with their hands raised who do not have something to contribute to the active conversation will stay in the queue and be called on in order when the active discussion has concluded.

- Each speaker may share for 2 minutes with a maximum one minute 'grace period' to wrap up their thoughts.  Shares are not to exceed three minutes.

- During  discussions, please
    - Please focus on speaking your own concerns and viewpoints on the issue being discussed
    - Be respectful of other members of the committee at all times.  Please refrain from verbally attacking other members or their ideas or viewpoints.
    - Keep the focus on the topic currently being discussed
    - If you disagree with an issue or a proposal, please explain why and state your concerns about it.
    - If a point you wish to make has already been made, please refrain from taking the group's time to make it again.  You may speak your agreement with the point but please refrain from repeating arguments already made.

- If a discussion becomes heated:

  If the discussion becomes emotional, disrespectful, or unproductive <u>any member can request a 2 minute cool down period.</u>  All microphones will be muted and a timer set to allow for a brief moment of meditation to reset the room.  The person who was speaking when the cool down period was called for will be given the first opportunity to share when the 2 minutes are up.


## Discussions:

1)  We have a couple business issues to finish up:

   * Review / vote on addition of Minority Opinion as part of proposal process
   * Review and vote on updated proposal for meeting duration as proposed in Sue's email of 8/14
   * Consent to use AI assistant for minutes

   We also need to decide as a committee on the following topics:

   2)  <u>Level of Transparency / Information Sharing</u>

   I had suggested we publish the committee membership on the website but there was pushback on that idea. I'd like to take a group conscience vote and go with the majority opinion.. I also think it would be a good idea to publish our minutes.

   3) <u>Committee meetings open to observers?</u>

   A member had made the suggestion that our committee meetings should be open meetings that may be attended by anyone wishing to observe, although only committee members will be allowed to speak or vote. This needs to be discussed and voted upon.

4) Introduction of Reference Materials: [ SENT BY EMAIL]

   To facilitate our discussions I have taken the proposal and comment section from the website and separated them out into a standalone PDF file. I've edited it to clearly number all the comments.  This file is attached below.  (note:  this is the exact same file I sent out in a different email on Aug 13). I request that we all use this file as a reference during discussions.  **If you are not already familiar with the content of the proposals and comments please  read or review them before our next meeting.**

Also, JIm has asked ChatGPT to summarize the proposals and comments into a succinct format.  He also asked Chat GPT to write a proposal based on all this input.  Both of these files are attached below.

**Please read these two AI generated documents and be prepared to discuss how we might use them as resources during our process.**

5)  With that done, we can finally start the real work of the committee:  reviewing the proposals and comments of Proposal 25-5 The After Meeting.

5a) Our first task is to identify and enumerate what issues have been raised in both the proposals and the comments. (i.e. shares should be timed,  the meeting should be limited to X hours in length, or moderators should have their cameras on at least 50% of the time)

 I plan to make a list of the issues I, myself, have identified.  **I request that at least one or two other members of the committee review the proposals and comments and list the different issues raised within.**  Redundancy will help ensure we don't miss anything.

5b) Once we have identified the issues we need to prioritize them, identifying which ones have merit and require careful consideration and which ones are spurious or unfounded and can be dismissed.